

Weston Parks & Recreation Commission Meeting Minutes – August 7, 2013

The Commission met at 6:30 pm at the Memorial Hall. Members: Laura Prado, Tim Crampton, Sheldon Delph, Tom Delph, and Jerry Frison were present as well as Council Liaison, Lyn Delph, and guest Susan Rachor.

Financial Report

The WPRC has a \$500 line item from the City, of which approximately \$7 was spent for ice cream for the Annual Meeting as discussed in the July planning meeting. The WPRC has not set a budget yet, but is expecting that motion lights for the park will come out of this fund. The WPRC also received \$1,200 from the County to plant trees. In May, \$823 of this budget was spent on the first 4 trees leaving \$377 under the WCDC Budget.

Parks Update Presentation

Presented by Laura Prado and Sheldon Delph, the presentation covered the projects completed last fiscal year including planting the four trees and submitting two grants for a total of \$21,000. The presentation also discussed upcoming projects such as park security, ADA improvements, Master Planning, park signage, and options for dealing with the poisoned trees. Lastly, Sheldon outlined the Wagon and Oregon Trail projects being worked on by other commissions that the WPRC might be able to help with.

Bylaws Annual Review

Per the WPRC bylaws adopted February 6, 2013, WPRC was to review the bylaws at the first annual meeting. No changes were proposed and the Commission decided to give the public until the September meeting to offer suggested changes. The bylaws can be downloaded from the WPRC website: <http://westonoregon.com/parks/>.

Old Business:

As Commissioners and officers were elected recently, in April, the current commissioners and officers will remain in place until next fiscal year. The precise election date will be determined by the Commission, but should be in June or July of 2014. We will move forward with the community survey regarding building benches for the park or carving the trees. It will be a short questionnaire consisting of only three questions and we hope to send it out with the water bill in August.

New Business:

The WPRC is very interested in converting the two restrooms at the park to two unisex restrooms, one of which would be ADA. New fixtures would need to be purchased as well as steel doors and frames for added security. Any new fixtures and doors could be purchased through surplus to use now and then refurbished for a new bathroom facility when the building is renovated later. The Commission needs to follow up on ADA requirements to ensure the restrooms would be in compliance as well as set a budget for the project. Once preliminary work is finished, the WPRC will look into funding opportunities and seek council approval.

Lastly, the Commissioners chose to set a new date and time for monthly meetings. In general, the meetings will take place at 7:00 PM on the second Thursday of the month at Memorial Hall. Due to Round-Up, September's meeting will be Thursday, September 5 at 7:00 PM. Location TBD, but will likely be in the VFW room in Memorial Hall.